

| NUTRITION SERVICES DIVISION MANAGEMENT BULLETIN | | No. 00-215 |
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| TO: | Public and Private Agencies Participating in the Child and Adult Care Food Program | ISSUE DATE: December 2000 |
| ATTENTION: | Agency Directors | |
| SUBJECT: | Monitoring Requirements Mandated by the Agriculture Risk Protection Act | |
| REFERENCE: | United States Department of Agriculture APB: CAC-00-16, CAC-01-02, and Management Bulletin 00-210. | |

This Management Bulletin summarizes changes to the monitoring requirements for Child and Adult Care Food Program (CACFP) sponsoring organizations resulting from the Agricultural Risk Protection Act of 2000 (ARPA), Public Law 106-224.

According to the ARPA, a sponsor must conduct at least one **unannounced** visit to each of its homes or centers during a three-year period. The intent of the unannounced visit is to identify and prevent problems that may lead to program abuse and fraud. The California Department of Education (CDE) currently requires sponsors of day care homes and independent centers to annually make at least one unannounced visit to each of their sites. This annual requirement will remain in effect in California. For sponsors that own and operate their own centers, the requirement to perform at least one unannounced visit every three years is new and must be incorporated into their review cycles of three visits per year.

In addition, a sponsor must annually conduct at least one **announced** visit to each of its centers or homes. As with the unannounced visit, a sponsor will be expected to identify and prevent problems that may lead to program abuse and fraud. A sponsor also may use this time as an opportunity to provide training to the day care home provider or the center staff to assist in improving the site's program operations.

The ARPA also provides information regarding the requirement that each state agency conduct a compliance review of every CACFP institution at least once every three years.

USDA will issue regulations that clarify ARPA review requirements in the near future.

If you have any questions, please contact John Copley, Program Analyst, Nutrition Program Management Unit, at (916) 323-6631, (800) 952-5609, or jcopley@cde.ca.gov.

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